



**Executive Committee Teleconference
Monday, December 10, 2007
12:00 Noon (Eastern)**

Minutes

Present: Mike Harlos, Michèle Viau-Chagnon, Dawn Davies, Sharron Spicer, Roberta Woodgate, Maria Rugg, Filomena Nalewajek, Kim Widger and Greg Adams (staff & Notetaker)

Absent: None

1. Call to Order

Mike called the meeting to order.

2. Acceptance of the Agenda

The agenda was accepted as presented.

3. Interest Group Debrief

Committee members on the call spoke briefly about the Interest Group meeting which took place on Sun. Nov. 4th at the Westin Hotel in Toronto. Those present said they thought the meeting went very well and were pleased with both the turnout and the level of discussion. Those present also felt the launch of the pediatric norms went well.

4. Business Arising

As part of the discussion at the Interest Group meeting the group highlighted three main priority areas for the CNPCC:

4.1. Profile and Dissemination

- The committee spent time discussing ways to raise the profile of pediatric hospice palliative care with the public, professionals, schools, and elected officials
- Mike noted the excellent article in the Edmonton Journal entitled “Children’s palliative care put focus on living” and the level of interest it has raised. Dawn noted that since the story ran there has been a marked difference in the level of awareness in Edmonton.
- To find the article:
<http://www.canada.com/edmontonjournal/news/local/story.html?id=9a9a680e-e9cf-403f-8061-6c9fedeb06aa&k=72307>
- Greg reported that Michael Aherne (Pallium Project) wrote an OpEd response to the article in his roles as a Certified Management Consultant and chair of the QELCCC Professional Education Committee. A copy of the article is attached to these minutes.
- The committee spoke about one of the spin-offs of articles like this being the increase in interest at hospital Foundations.

- **Possible Project** – a national framework (including pre-test and post-test evaluations) for two-week pediatric palliative care rotations for teaching hospitals. The committee discussed the need to develop a national framework for this type of rotation. Committee members indicated that they receive requests all the time for placements, but a standard education framework does not exist. The individual teaching resources have already been developed, they just need to be reviewed and collated into a comprehensive resource. The committee suggested that this framework could include an on-line component including video clips and other resources. Committee members suggested that video work by Leora Kuttner could be included in the framework although it would need to be reviewed first for applicability. Maria also suggested that CHiPPS has a huge amount of resources that we could draw from. Mike and Dawn will send Greg the CanMeds indicators they have used in the past for filing. Greg will discuss this with Sharon and will add this to the CHPCA Partner & Sponsorship Opportunities List. Committee members suggested that possible funders could be the Canadian Cancer Society or Ronald McDonald House Charities. Greg asked committee members to keep their eyes out for possible RFPs to submit the proposal.

4.2. Norms of Practice

- The committee spent a few minutes brainstorming about who should receive a copy of the newly printed pediatric norms as part of our dissemination/utilization process:
 - o Pediatric Oncologists
 - o All palliative care programs within pediatric hospitals
 - o Each of the pediatric departments at the 17 medical schools in Canada
 - o CEO's and senior administrators with Canadian Association of Pediatric Health Centres (<http://www.caphc.org/>)
 - o Provincial hospice palliative care associations
 - o Provincial champions identified in the pediatric survey process completed last year.
 - o All persons who participated in last year's survey
- Greg will develop a comprehensive list based on the suggestions above and circulate it to the committee for comment in early January.
- Maria mentioned that the Children's Project on Palliative/Hospice Services (ChiPPS) (US) has asked if they can have permission to adapt the Canadian pediatric norms. Greg outlined the process CHPCA uses for the adult norms. Maria will ask ChiPPS to contact Greg by e-mail with their request. Greg will coordinate permissions with Fil and Mike.
- How can the CNPCC ensure that individuals and organizations implement the pediatric norms? Ideas:
 - o Conference workshops?
 - o On-line PowerPoint presentation guide on how to use the pediatric norms?
 - o Greg agreed to draft a Dissemination/Utilization Plan for comment by the committee.

4.3. Core Competencies

The potential project mentioned in item 4.1 will address elements of this priority.

5. Working Groups Update

5.1 Research Update – no update at this time

- The committee held a brief discussion regarding the CNPCC's role in pediatric research and agreed to set aside time at the next call to discuss this further.
- Fil noted that the Canadian Institutes for Health Research (CIHR) recently published an interim report highlighting some of the NET grants. They did not mention the pediatric NET grant. The committee agreed that it is important to keep pediatric research on the radar of the CIHR and have agreed to write a letter to the CIHR raising the issue of pediatric research and asking them to highlight the pediatric NET grant in future updates. Fil has agreed to do the first draft by the end of January and send it out to the committee and CHPCA for comment.

5.2 Pediatric Survey Update – No update

5.3 Education Update – covered under item 41.

5.4 Standards Update – covered under item 4.2.

6. Action List Review

6.1. Review of Ongoing Items – the committee reviewed the Action List

7. Other Business

- 7.1. Nozinan (methotrimeprazine) injectable discontinued – The committee discussed the announcement of the discontinuing of Nozinan (methotrimeprazine) injectable. The committee felt that they should write a letter to Sanofi-Aventis regarding this. Mike and Fil have agreed to draft the letter for review by the committee and CHPCA.

8. Next teleconference Date and Time?

The next meeting is confirmed for Monday, February 11th, 2008 at 12:00 Noon (Eastern). Committee members were asked to send Greg their regular availability so we can choose a better day of the week for future meetings.

9. Adjournment