



**Executive Committee Teleconference
June 15th, 2009
1:00 p.m. (Eastern)**

Minutes

Present: Fil Nalewajek, Dawn Davies, Mike Harlos, Kim Widger, Sharron Spicer,
Gillian Fernie (Staff)
Absent: Maria Rugg, Roberta LynnWoodgate

1. Call to Order

2. Acceptance of the Agenda

- Add terms of reference from CNHP
- Implications

3. Acceptance of Minutes

- Minutes accepted from March 25th, 2009

4. Pallium funding update – Mike

- There has been no update on the Pallium funding
- Bring forward at next meeting

5. Update on CNPCC Sub-Committee -Canadian Network Of Pediatric Hospices (CNPH)

- Revised terms of reference from the CNPH were emailed to the CNPCC this morning.
- In the previous CNPCC teleconference terms were reviewed and suggestions made. This was brought forward to the CNPH teleconference. CNPH recognized feedback and incorporated into terms of reference.
- CNPCC is still struggling with the wording in part of the terms of reference. Under the Mandate section where it says “The Network will strive to receive endorsement to be recognized members of established pediatric hospices in Canada” the committee feels the wording ‘strive to receive endorsement’ is not the right statement.
- Was suggested to possibly use a statement such as ‘The network will use existing standards of care and guidelines and adapt them to free-standing pediatric hospices.’
- Fil will bring this back to sub-committee to change sentence structure.
- It was also noted that the Terms of Reference should write out in complete the Canadian Hospice Palliative Care Association and Canadian Network of Palliative Care for Children.

6. Pediatric Commons Update

- Gillian gave the committee an overview of the pediatric commons and let them know that there was funding from Bayshore Home Health to update the Pediatric Commons.
- It was asked of the committee to send any suggestions on resources, links, papers etc to Gillian at gfernie@bruyere.org so that they can be inputted into the commons.

7. CHPCA Conference

- The CHPCA will be hosting the Pediatric Interest Group meeting on the Sunday October 18th, for 1.5 hours.
- Mike and Fil email each other and draft up an agenda for the meeting.
- Mike and Fil will be co-hosting the meeting together.
- Agenda will be discussed at next CNPCC teleconference.

8. Other Agenda Items

- It was discussed in this teleconference that some of the members have been on the committee past the terms of reference guidelines.
- Mike and Fil have been on the CNPCC for six years and was inquiring to see if any other members from the CNPCC would like to start at co-chair
- It was decided to try to bring in some new members, especially from the Quebec province.
- Linda Brisson responded to Fil's request stating she is not involved with pediatrics at this time and recommended several other individuals in Quebec in the pediatrics field who may be interested.
- Mike was to contact Stephen Liben (Montreal Children's Hospital) and ask if he would consider joining the group, and if he was not available could he recommend someone.
- Another name was Mary Ellen McDonald, who is at McGill University. Mary Ellen is a medical anthropologist and does work with the qualitative research institute.
- Simone Stenekes name came up as a possible candidate to sit on the committee, along with Marly Robertson, Marie Claude Gregoir, Grace, Chris Vadeboncouer from Roger's House or Marion Rattray also from Roger's House.
- Fil will send a note out to Lloyd Cowin, CEO of Roger's House to see if Marion is available.
- There is also the possibility of bringing this up at the CNPCC meeting in Winnipeg, Manitoba, put a call out for resumes.

9. Action List Review

- Review of Ongoing Items
- Defer to next meeting

10. Next teleconference Date and Time?

- September 1st, 1:00 pm EST

11. Adjournment